

**PERSONAL CARE PROVIDER
ACCESS AGREEMENT**

I, _____, (“Tenant”) live in a unit owned and/or managed by the Housing Authority of the City and County of Denver (“DHA”). I have requested that _____ (“Personal Care Provider”) be provided an Access Card and/or Apartment Key to my dwelling unit located at Unit # __ (“Unit”), _____ (“Premises”) to allow the Personal Care Provider access to my unit to provide health and/or supportive care services on my behalf. Tenant and Personal Care Provider understand and agree as follows:

1. Tenant has provided DHA with the required documentation verifying that Tenant is disabled, elderly, or near-elderly and providing the Personal Care Provider access to Tenant’s unit is a medical requirement. The parties hereby incorporate this Agreement into Tenant’s Lease.
2. The Tenant and Personal Care Provider understand that this Agreement allows the Personal Care Provider to have access to the Unit. The Personal Care Provider understands that the Access Card and/or Apartment Key are for his/her personal use and will not be shared with others for any purpose whatsoever. Personal Care Provider agrees not to duplicate the Access Card and/or Apartment Key nor allow any other persons to do so. Personal Care Provider must immediately report to an Authorized DHA Representative if the Access Card and/or Apartment Key are stolen or lost. Tenant and Personal Care Provider understand that this access does not allow the Personal Care Provider to reside with Tenant without the prior written consent of DHA.
3. Tenant must notify DHA in writing if the Personal Care Provider is no longer providing Tenant with health and/or supportive care services within 10 days. Personal Care Provider agrees to return the Access Card and/or Apartment Key immediately upon termination of the Personal Care Provider relationship. Under these circumstances Tenant may designate another Personal Care Provider to receive the Access Card and/or Apartment Key. Tenant and new Personal Care Provider must sign a new Agreement.
4. Tenant covenants and agrees to indemnify and hold DHA harmless from any and all liability, obligations, or demands against DHA as a result of Personal Care Provider’s use of the Access Card and/or Apartment Key including, but not limited to, any and all loss, or damage caused by Personal Care Provider.
5. The Personal Care Provider must provide a CBI Record report, which may affect his/her eligibility to receive the Access Card and/or Key. Please note that the Personal Care Provider will not receive the Access Card and/or Key until he/she has been approved and signed the appropriate paperwork.
6. Failure to comply with the terms of this Agreement shall result in DHA’s revoking Personal Care Provider’s use of the Access Card and/or Key. DHA reserves the right to modify amend or terminate the use of the Access Card and/or Apartment Key by the Personal Care Provider.

Tenant

Date

Personal Care Provider

Date