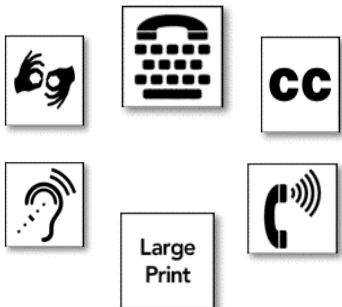


## Alternative Forms of Communication

DHA shall, upon request, and in compliance with the Guidelines for the Provision of Alternative Forms of Communication, provide alternative forms of communication for individuals who are visually, hearing, mentally or manually impaired. Some examples of alternative forms of communication include, but are not limited to, provision of a sign language interpreter, having material explained orally by staff, or having a third party representative (a friend, relative or advocate) to receive, interpret and explain housing materials and be present at all meetings.



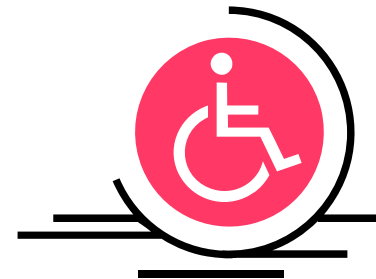
If you believe you have a qualifying disability and require an accommodation please speak with your Occupancy Interviewer, Section 8 Technician or Manager and request the necessary forms.

Additionally, you may call our 504 information line at 720-932-3144 or visit our website at: <http://www.dhanet.com>

This brochure is intended as a brief description of the 504 reasonable accommodation process, and is not intended as legal advice.



## PUBLIC HOUSING, SECTION 8 AND REASONABLE ACCOMMODATION



As a federally funded program the Denver Housing Authority (“DHA”) is required to provide individuals with disabilities the same opportunity to participate in its programs, as able-bodied individuals.

DHA provides reasonable accommodations that are necessary to allow disabled individuals to participate in DHA programs. It is not the intent to provide a preference for disabled individuals, or special treatment.

## What is a reasonable accommodation?

A “reasonable accommodation” is a modification or change the DHA can make to its rules, policies, practices or services, or modifications to the person’s apartment or to a public/common area where such is necessary to provide a person with a disability an equal opportunity to participate in, or benefit from, DHA housing programs, unless it causes an undue hardship or fundamentally changes the program. This includes things such as assistance filling out applications, providing an interpreter for someone who is hearing impaired, etc.

## What is a reasonable modification?

DHA must make any reasonable modification to a public housing unit, or a public/common area, that is necessary for the tenant to have an equal opportunity to use and enjoy DHA housing.

## Who is an Individual with a Disability?

A individual with a disability is a person who:

- has a physical or mental impairment that substantially limits one or more major life activities
- has a record of such an impairment
- is regarded as having such an impairment

## How do you request an Accommodation?

1. Ask your Occupancy Interviewer, Section 8 Technician, Manager, or on the internet at [www.dhanet.com](http://www.dhanet.com), for Form #1 - Request for Accommodation and Form #2 - Health Care Provider Verification.
2. Have your Health Care Provider complete the Health Care Provider Verification form.
3. Send both the completed Request and Verification forms to the Meichell Walsh, 504 Coordinator, 777 Grant St., 4th Floor, Denver, Colorado 80203
4. You will be notified in writing whether your request has been approved or denied.

## What is undue hardship?

Undue hardship means significant difficulty or expense and focuses on the resources and circumstances in relationship to the cost or difficulty of providing a specific accommodation. Undue hardship refers not only to financial difficulty but to accommodations that are unduly extensive, substantial, or disruptive, or those that would fundamentally change the nature or operation of the program. DHA must assess on a case-by-case basis whether a particular accommodation would cause undue hardship.

