Full-Time Position Announcement
Director of Community Connections

The Housing Authority of the City and County of Denver ("DHA") seeks an experienced leader to direct DHA’s Community Connections Division, which includes workforce development programs for youth and adults.

Who We Are
DHA is a high performing nationally recognized leader in affordable housing. As one of the largest landlords in the State of Colorado, DHA’s mission is to serve the residents of Denver by developing, owning, and operating safe, decent and affordable housing in a manner that promotes thriving communities.

The Position
This senior leadership position within DHA reports directly to the Executive Director. The director develops, evaluates and administers DHA’s resident workforce initiatives in support of DHA’s strategic goals. The director is primarily responsible for staffing, funding, oversight and coordination of workforce development initiatives and community-based partnerships, especially those designed and offered through HOPE VI and the Choice Neighborhoods Initiative, which promote resident quality of life and upward mobility. The director also manages various DHA social ventures including the Youth Employment Academy, and affiliated entities Osage Café and Arts Street.

Benefit Information
- Accrued paid sick leave (6 hours per month) and vacation leave (8 hours per month for new hires).
- 11 paid holidays per year with an optional paid day off.
- Health insurance, 125 Plan, dental plan, critical illness, accident and vision insurance.
- Group life insurance, short term and long term disability paid by DHA.
- 401(a) pension plan paid entirely by DHA, participation in the 457 Deferred Compensation plan and the ROTH IRA is optional.
- Performance based merit increases and annual adjustment are given depending upon current policy.

Minimum Qualifications and Experience
- Bachelor degree in business, social science, public administration, or related field.
- Seven (7) years of progressive management experience in developing and/or managing resident services and community programs providing social support services and federally funded workforce initiatives.
- Four (4) years of experience successfully writing and administering grants.
- Senior level project management - Goal setting, budgeting, fundraising, meeting deadlines, and coordinating intradepartmental teams of social service providers and community partners.
- Financial Management - Plans, administers, allocates, negotiates, and monitors revenue and/or expenditures to ensure cost-effective management of programs, projects and policies.
- Process Consulting – Uses a monitoring and feedback method to continually improve the productivity of work groups.
- Proficient Oral and Written Communication – Expresses ideas and facts to individuals or groups effectively, makes clear and convincing oral, written, and visual presentations, listens to others and facilitates an open exchange of ideas.
- Supervising a Diverse Workforce – Is sensitive to cultural diversity, race, gender, and other individual differences in the workforce. Supports opportunities to recruit, develop and retain a diverse workforce; promotes teamwork, acceptance and productivity among diverse persons.
- Client Orientation – Anticipates and meets the needs of clients; achieves quality end-products; is committed to improving services. Strives for continuous improvement.
- Knowledge of Public Housing, DHA policies and procedures, and related HUD regulations.
- Knowledge of research methodology, survey techniques, statistics, and other methods of program evaluation.
- Knowledge of principles and methods for curriculum and training design, teaching and instruction for individuals and groups, and the measurement of training effects.
- Specific knowledge of HUD Resident Programs, including workforce and job training initiatives, preferred.
- Ability to manage social ventures in food industry.
- Valid Colorado driver license is required. Eligibility to drive must be maintained in accordance with the Personnel Policy.
- A combination of appropriate education and experience may be substituted for the minimum experience requirements at the discretion of DHA.

Salary Range $82,152 - $102,690.
How to Apply
You may apply for this position in one of the following ways:

* in person between 8:00 a.m. and 4:00 p.m. at 1035 Osage, 9th Floor
* by faxing your application and/or resume to (720) 932-3005
* by emailing your application and/or resume to hr@denverhousing.org.

The application form as well as more information about DHA can be found on our website: www.denverhousing.org.

DHA is an equal opportunity employer. Recruitment will remain open until filled.