

Denver Housing Authority
CHANGE OF OWNERSHIP FORM

FAX TO 720-932-3002

Attention: SHERRY JEFFERSON, Housing Technician 720-932-3028

TODAY'S DATE: _____

NEW OWNER: (V# _____)

OLD OWNER: (V# _____)

TAX I.D.# _____

PH: _____

PH: _____

S-8 CLIENTS: _____

***** CHANGE OF OWNERSHIP *****
(TO BE PROVIDED BY NEW OWNER)

Complete and sign the W— 9.....

Provide a copy of the Recorded or Warranty Deed... OR.....

Complete and sign the Assignment of the Housing Assistance Payment (HAP).....

Complete and sign the Landlord Certification.....

Complete and sign the Damage Claim Form.....

Provide a copy of Current Management Agreement. (If applicable).....

Provide a copy of current Homeowner's Insurance.....

Complete and sign the LEAD-BASED PAINT form.....

THE ABOVE REQUESTED INFORMATION MUST BE RECEIVED PRIOR TO ISSUANCE OF PAYMENT TO NEW OWNER.

***** CHANGE OF MANAGEMENT COMPANY *****

OLD MANAGEMENT COMPANY:

NEW MANAGEMENT COMPANY:

- To Add a Management company:** _____ Complete the W-9 Form
_____ Provide a copy of Management Agreement
_____ Complete the Landlord Certificate

To Remove a Management company: Provide a statement requesting the management company to be removed.

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| OFFICE USE ONLY |
| NOTES: |
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P3-HOLD _____ **(REEXAM STATUS** _____ **INSPECTION STATUS** _____)