

## **NOTICE OF AVAILABILITY OF REASONABLE ACCOMMODATION**

It is the Housing Authority of the City and County of Denver's ("DHA") policy to provide "reasonable accommodation" in housing for applicants, public housing residents, and Section 8 clients with disabilities who are otherwise qualified for DHA's housing programs. This policy is in furtherance of DHA's goal of providing affordable housing to low-income persons regardless of disability and in compliance with applicable federal, state, and local law.

A person with a disability includes individuals (1) with a physical or mental impairment that substantially limits one or more major life activities; (2) who are regarded as having such an impairment; or (3) individuals with a record of such an impairment.

A "reasonable accommodation" is a modification or change DHA can make to its rules, policies, practices or services, or modifications to the person's apartment or to a public/common area where such is necessary to provide a person with a disability an equal opportunity to participate in, or benefit from, DHA housing programs.

If your disability is obvious or otherwise known to a representative of DHA, and if the need for the requested accommodation is readily apparent, DHA will not need such documentation. DHA Staff will record the request using its Report of Verbal Request for Accommodation/Obvious Disability and Observed Need.

If you or a member of your household have a disability and need an accommodation, you may request it at any time during the application process or after admission. Although a reasonable accommodation request can be made at any time orally or in writing, it is usually helpful for both the individual and DHA if the request is made in writing. If you would prefer not to discuss your situation with DHA, and not request an accommodation, that is your right.

You may obtain a Request for Accommodation form from DHA at:

504 Coordinator  
1035 Osage Street, 11<sup>th</sup> Floor  
Denver, Colorado 80204

You may also request that the form be sent to you by contacting your Occupancy Interviewer, development manager, or Section 8 Technician, or by logging on to [www.denverhousing.org](http://www.denverhousing.org).

If you have questions or problems, please contact the 504 Coordinator by phone at (720) 932-3091 or Colorado Relay TDD (800) 659 2656, by fax at (720) 932-3009, by mail at 1035 Osage St., 11th Floor, Denver, Colorado, 80204, or by email at [LegalDepartment@denverhousing.org](mailto:LegalDepartment@denverhousing.org).

## **NOTICE OF AVAILABILITY OF ALTERNATIVE FORMS OF COMMUNICATION**

If you have a disability and require an alternative form of communication including, but not limited to, sign-language interpreter or assistance completing forms, you may make your request at any time verbally or in writing during the application process or after admission. **ALTERNATIVE FORMS OF COMMUNICATION DOES NOT INCLUDE THE PROVISION OF A FOREIGN LANGUAGE INTERPRETER.**

***Este es un documento importante. Para obtener asistencia gratuita con el idioma, contáctese con el Departamento de Sección 8, el Departamento de Ocupación o la División de Administración de Vivienda.***

**I HAVE RECEIVED A COPY OF THIS DOCUMENT.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date