

RESOLUTION NO. 2832

AFFIRMING THE APPROVED RISK CONTROL POLICY STATEMENT

WHEREAS, the safety and well being of the residents and employees of the Housing Authority of the City and County of Denver (“Authority”) is of the utmost importance; and

WHEREAS, on September 15, 1992, the Board of Commissioners of the Authority approved Resolution No. 1690 which adopted the Risk Control Policy Statement; and

WHEREAS, on November 13, 2008, the Board of Commissioners of the Authority approved Resolution No. 2507 which approved the revised Risk Control Policy Statement; and

WHEREAS, the Housing Authority Insurance Group (“HAI Group”) believes that controlling risk is the key to controlling insurance costs; and

WHEREAS, HAI Group revised the risk control standards that provide the basic requirements of an effective risk control program; and

WHEREAS, HAI Group revised the risk control credit incentive based on the new standards with tighter quality criteria to be effective January 1, 2009; and

WHEREAS, under the new standard, the Risk Control Policy Statement must be reviewed and approved every five (5) years or when a new Executive Director is hired;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners do hereby affirm and approve the attached Risk Control Policy Statement.

ATTACHMENT TO RESOLUTION NO. 2832

HOUSING AUTHORITY OF THE CITY AND COUNTY OF DENVER

RISK CONTROL POLICY STATEMENT

The safety and well being of the residents, employees and volunteers of the Housing Authority of the City and County of Denver (“Authority”) are of the utmost importance. It is also important for the Authority to safeguard its assets. Proper procedures must be maintained and updated as needed in order to ensure that the highest level of safety is provided for all. It is the intention of the Authority to abide by all applicable laws and regulations which govern the health and safety of residents, visitors, employees, volunteers, resources, and property. Risk Control methods will be employed where feasible to prevent and control losses which may threaten the health and well being of the Authority, those it serves and the employees. Risk Control is a primary responsibility of all levels of the Authority. We shall make all efforts feasible to ensure that the optimal level of safety is provided for all. Through the administration of the adopted Risk Control Policy and the cooperation and support of those involved, the Authority will make risk control a priority.

**AGENDA ITEM
RESOLUTION NO. 2832**

**AFFIRMING THE APPROVED
RISK CONTROL POLICY STATEMENT**

ITEMS TO BE DECIDED:

Whether or not to approve Resolution No. 2832 which affirms and approves the Risk Control Policy Statement.

BACKGROUND:

On September 15, 1992, the Board of Commissioners of the Authority approved Resolution No. 1690 which adopted the Risk Control Policy Statement. Since that time, the Authority has been proactive in managing and controlling risk and liability claim losses. In 2008, HAI Group revised the risk control standards that provide the basic requirements of an effective risk control program based on the following five standards:

1. Organization commitment for risk management
2. Risk control administration
3. Preventive maintenance program
4. Risk management training and education
5. Business continuity planning

The Risk Control Policy Statement must be reviewed and approved every five (5) years or when a new Executive Director is hired per the new criteria under standard #1. By documenting and meeting the criteria for each of the standards, the Authority can qualify for up to 15% dividend based on the general liability insurance premium. The new standards were implemented effective January 1, 2009. Below is a summary of the Risk Control Dividends received to date:

<u>Policy Period</u>	<u>Evaluation Report</u>	<u>% of Standards</u>	<u>Dividend %</u>	<u>Dividend</u>
12/31/2009	10/18/2010	47%	7.08%	\$ 8,913.00
12/31/2010	12/01/2011	65%	9.69%	\$12,196.00
12/31/2011	11/30/2012	90%	13.53%	<u>\$17,002.00</u>
			Total Received	\$38,111.00

Since 1992, DHA has received a total of \$1,519,678 in various dividends from HAI Group.

BOARD COMMITTEE REVIEW:

The policy was presented to the Finance & Operations committee on October 29th and the Housing Opportunity and Community Impact Committee on November 1st was authorized for submission to the Board of Commissioners for approval.

STAFF RECOMMENDATIONS:

Staff recommends that the Board approve Resolution Number 2832, which affirms and approves the Risk Control Policy Statement.