

**THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF DENVER**

**MINIMUM RENT FINANCIAL HARDSHIP EXEMPTION REQUEST**

Head of Household \_\_\_\_\_ Participant # \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

The Quality Housing and Work Responsibility Act of 1998 allow residents who pay the \$50.00 minimum rent the right to request a financial hardship exemption. The request must be submitted in writing to your Certification Specialist. You will be advised in writing if you qualify for a temporary or long-term exemption. The conditions for a hardship exemption are as follows.

Please check one of the following hardship conditions that apply to your exemption request:

- Loss of eligibility for or awaiting eligibility determination for a Federal, State, or Local Assistance Program. (Example SS, SSI, TANF)
- Will result in my eviction or non-payment of rent.
- My income has decreased loss of employment, etc.
- There was a death in my family that affects the household income.
- Other situation

Please explain the circumstances:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You must sign the attached "Fair Credit Reporting Act Disclosure and Authorization" and provide all of the documents listed below within 10 days.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Head of Household Signature and date \_\_\_\_\_

Other Adult Household Member Signature and date \_\_\_\_\_

Other Adult Household Member Signature and date \_\_\_\_\_

Other Adult Household Member Signature and date \_\_\_\_\_

Program Manager Signature: \_\_\_\_\_ Date Received \_\_\_\_\_

Qualifies for long term exemption _____ temporary exemption _____ does not qualify for exemption _____
Comments: _____
_____
_____
Program Manager Signature: _____ Date _____

If you disagree with this decision you have the right to make this matter the subject of the Authority's grievance procedure. Your request for a grievance hearing must be submitted in writing and mailed or hand delivered to DHA's Section 8 Department within seven (7) business days from the date in the qualification box.